



## ***Enjoy our slice of history***

Eliza's Manor Boutique Hotel is a historic home dating back to the 1860s. We offer a truly unique classic environment for all those special occasions.

When you book a function at Eliza's Manor Boutique Hotel we provide:

- Use of our heritage venue
- Catering for 24 to 100 people
- Wide selection of menu choices
- A smoke-free environment
- White Damask table linen
- Candlelit table settings
- All glassware, cutlery and china
- Fully licensed premises
- Central city location
- Free off-street parking
- Friendly staff providing superb service
- An inviting and warm welcome
- On site accommodation - 8 bedrooms including full breakfast

***Memorable Events Don't Just Happen, They Are Created***



**'The love of tradition blended  
with a taste for the unique'**  
from Splendid Hotels of Europe

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## **Conferences, Presentations and Small Meetings**

*All prices exclude GST and are current from 1 February 2016*

### **Maximum Capacity**

The maximum capacity for various conference setups is:

Boardroom	25
Theatre style	60
U-shaped	20
For Small Meetings	8 - 10 [in the Garden Room]

### **Food**

We provide an extensive choice of food and we are keen to work with you to meet your needs. Only food supplied by us may be consumed on our premises

### **Venue Hire**

Conference venue hire is  
\$245 for a half-day of up to 5-hours  
\$345 for 1-day up to 9-hours  
\$590 for 2-days

Normally on weekdays the main conference room is not available until 9:15am

Small meeting, in the Garden Room, venue hire is  
\$135 for a half-day of up to 5 hours  
\$185 for 1-day up to 9 hours

Breakout Room (if required)  
\$60 for a half-day  
\$120 for 1-day

### **Deposit**

A non-refundable deposit of the lesser of \$250 or the actual venue hire is required to confirm the date.

### **Payment**

Payment is due on the completion of the function

### **Smoking**

We are a totally smoke-free environment and for the comfort and health of guests and staff, smoking is not permitted anywhere on the property

### **Guest accommodation package**

Eight rooms of guest accommodation are available at a corporate rate of \$180.00 on a single occupancy basis. All rooms have their own ensuite and the tariff includes a sideboard and full individually cooked breakfast.

### **Equipment**

Free use of screen and whiteboard  
Flip charts available at \$25  
Wifi available

## CATERING OPTIONS (all prices exclude GST)

As every Conference is different, we customise our catering to meet your needs. Below are some suggested options. Please feel free to talk to us if you require something different

### On Arrival

Choice of herbal teas and coffee \$5.00 per person

Choice of herbal teas, coffee and orange juice \$7.50 per person

### Morning Tea / Afternoon Tea

Herbal teas, coffee, with

1 savoury **or** sweet item \$10.00 per person

1 savoury item and 1 sweet item \$14.00 per person

### Your Choice

\$5.50 pp per item

*Choose to suit your taste and your budget! Or leave it to our Chef to offer you a tempting selection to the \$ value you wish to spend*

### Hot/Warm Selection

Bacon & Egg Pie

Croissants - warm & filled with assorted fillings

Chicken Drumsticks – marinated, with soya & sesame dipping sauce

Filo Cases - satay chicken **or** vegetarian

Filo Parcels - chicken, spinach & mushrooms

Frittata - roasted vegetable, feta & pesto

Fritters - courgette & almond

Kebabs - chicken **or** beef with dipping sauce

Kebabs - seasonal vegetable

Meat Pies - small

Meatballs - beef & bacon with tomato relish

Potatoes - stuffed mini gourmet

Muffins – sweet and/or savoury

Pizza - mini

Quiche du Jour

Soup & Breads

Tartlets - seasonal vegetable **or** creamy leek

### Cold Selection

Cheese & Crackers

Club Sandwiches – assorted fillings

Cold Meats

Filled Rolls – assorted fillings

Salads

Fruit platter

Selection of Herbal Teas, Coffee, and Sweet Item included with your choice of above, if your selection is \$20 per head or more

**Extra:** Fresh Orange Juice

\$25.00 per 2 ltr jug